

BUILDERS' ASSOCIATION POSITION DESCRIPTION

Safety, Health, & Environmental Services Regional Manager

Position Summary:

The Builders' Association is seeking a full-time, highly motivated, experienced Safety, Health & Environmental Services Regional Manager to promote and maintain safety, health and environmental services throughout Central and Southern Regions. The position reports to the Director of Safety, Health & Environmental Services.

Primary Responsibilities:

1. Responsible for promoting and marketing the sale of Safety, Health, and Environmental Services.
2. Review, develop, and provide written OSHA, MSHA, US Army Corps of Engineers and Risk Management Programs for clients.
3. Conduct and appropriately document onsite Safety, Health, and Environmental Audits for clients. This includes, but not limited to the ability to recognize hazardous situations and recommend appropriate corrective measures to clients.
4. Conduct and appropriately document Safety, Health & Environmental training courses.
5. Assist team with the research and development "Weekly Safety Training Topics" and promotion of services through various social media platforms.
6. Responsible for annual delivery of safety and health training courses for area vocational technical schools funded by the Missouri for the Department of Elementary and Secondary Education (DESE).
7. Assist clients with OSHA and MSHA inspections, informal conferences, citation abatement and citation contest.
8. Capable of researching and interpreting technical data involving occupational safety, health & environmental.
9. Engage and maintain professional relationships with industry leaders from trade associations, unions, state and federal regulatory agencies, universities, career centers, American Society of Safety Professionals (ASSP) and American Industrial Hygiene Association (AIHA).
10. Responsible for invoicing and account receivables for Safety, Health & Environmental Services executed throughout the Jefferson City and Springfield Service Centers.

Qualifications and Skills:

1. Bachelor degree required, preferable in safety management, industrial hygiene, environmental science, adult education or construction management.
2. A minimum of five (5) years applicable experience in construction safety, construction management or instruction of adult learners required.
3. Currently possess, or be able to possess Missouri Teacher's Certification – Voc. 1.
4. OSHA 500 Instructor Certification.
5. American Red Cross Instructor Certification.
6. Fluency in relevant terminology of construction field and knowledge of association organizational structure.
7. Demonstrate excellent written and verbal communication skills.
8. Demonstrate professionalism to maintain client and association confidentiality.
9. Self-motivated with strong interpersonal and organizational skills to independently complete tasks that support organizational and team goals.

10. Hold Board of Certified Safety Professionals (BCSP) designations, such as; Certified Safety Professional (CSP), Construction Safety and Health Technician (CHST) or American Board of Industrial Hygiene (ABIH) designation, such as; Certified Industrial Hygienist (CIH) a plus, but is not required.
11. Maintain the availability and capability to travel/drive for business purposes.
12. Have an acceptable Motor Vehicle Record (MVR).
13. Ability to climb stairs, ladders, scaffolding systems and walk construction sites.
14. Travel overnight on business up to 30% of the work week.
15. Demonstrate proficient in Microsoft Word, Microsoft Excel, and Power Point.

Location:

The position is located at 3632 West Truman Road, Jefferson City, Missouri 65109 and requires travel throughout Missouri and eastern Kansas.

Compensation:

Commensurate with experience. Excellent fringe benefit package includes medical, dental, disability and life insurance, and a retirement savings program.

To Apply:

Please email resumes and include "Safety, Health & Environmental Services Regional Manager" in the subject line to:

Phil Shoemaker, CSP
Safety, Health & Environmental Services Director
The Builders' Association/Kansas City Chapter AGC
pshoemaker@buildersassociation.com

About The Builders' Association:

The Builders Association, and its affiliate the Kansas City Chapter AGC, are preeminent trade associations working to provide a community of practice and business development for commercial contractors, suppliers and service providers across Missouri and eastern Kansas. The Builders' Association advances the construction industry with professional, workforce and safety training, government relations and labor relations advocacy, as well as providing access to construction plans and application tools. For over 130 years, we have been evolving the construction industry. The association has operations in Kansas City, Jefferson City and Springfield, Missouri, including service centers and a training center.

Visit us at:

www.buildersassociation.com

[LinkedIn](#) [Instagram](#) [Facebook](#) [Twitter](#) [YouTube](#)

The Builders' Association is committed to hiring and retaining a diverse workforce. We are proud to be an Equal Opportunity/Affirmative Action Employer and it is our policy to provide equal opportunity to all people without regard to race, color, religion, national origin, ancestry, marital status, veteran status, age, disability, pregnancy, genetic information, citizenship status, sex, sexual orientation, gender identity or any other legally protected category. The Builders' Association is a drug-free workplace.